



**Board of Directors Regular Meeting Agenda**  
**Thursday, January 11, 2018 – 3 p.m. – Study Session**  
**Tuesday, January 16, 2018 – 3 p.m.**  
**(Note date change due to holiday)**

*Notice is hereby given that the Board of Directors of Mission Springs Water District will hold its Regular Meetings on the dates listed above. The meetings will be held at 66575 2nd Street, Desert Hot Springs.*

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**ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. EMPLOYEE RECOGNITION (ACHIEVEMENTS/CERTIFICATIONS)**

**5. PUBLIC INPUT**

This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. Please limit comments to three (3) minutes or less. State law prohibits the Board from discussing or taking action on any item not listed on the agenda.

**6. MID-YEAR BUDGET REVIEW AND PROPOSED FY 2017/18 SUPPLEMENTAL BUDGET REQUEST**

- It is recommended to approve the FY 2017/18 supplemental budget with \$397,512 increase to the Operating Budget and increasing the Capital Budget by 130,000.00.

**7. FEDERAL ADVOCACY SERVICES – VAN SCOYOC ASSOCIATES, INC.**

- It is recommended to authorize the General Manager to execute/renew an Agreement for Services with Van Scoyoc Associates, Inc. (VSA) in the amount of \$4,000/month for the term February 1, 2018 to January 31, 2019.

**8. CONSULTING SERVICE AGREEMENT – BUCKMAN & ASSOCIATES, INC.**

- It is recommended to authorize the General Manager to execute an Agreement for Services with Buckman & Associates, Inc. for the annexation of approximately 180 acres in the vicinity of Garnet Avenue and Indian Canyon. Contract not to exceed \$27,800.

**9. RESOLUTION 2018-01 – AMENDING RESOLUTION 2009-16 PERSONNEL RULES AND REGULATIONS RULE 45 THE EMPLOYEE DRUG AND ALCOHOL USE POLICY**

- It is recommended to adopt Resolution No. 2018-01 revising the drug and alcohol use policy.

10. **SIGNATURE AUTHORIZATION UPDATE – BBVA COMPASS BANK**
  - It is recommended to adopt Resolution No 2018-02 designating certain officer's signature authority for disbursement of District funds.
11. **APPOINTMENTS TO BOARD STANDING COMMITTEES**
  - President Duncan may appoint members to the District's standing committees.
12. **REVISED AFFILIATION LISTING**
  - It is recommended to review and approve the current Board Affiliation Listing.
13. **CONSENT AGENDA**

*Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item handled separately, it will be removed from the Consent Agenda for separate action.*

  - It is recommended the Board approve the following Consent Agenda item(s):
  - A. **APPROVAL OF MINUTES**
    - It is recommended to approve the minutes as follows:
      - Regular Meeting – December 14, 2017
      - Regular Meeting – December 18, 2017
  - B. **REGISTER OF DEMANDS**
    - The Register of Demands totaling \$1,391,264.38

(END OF CONSENT AGENDA)
14. **FINANCIAL REPORT**
15. **MONTHLY REPORTS**
16. **UPCOMING EVENTS & DIRECTORS' REPORTS**
17. **CORRESPONDENCE**
18. **DISTRICT COUNSEL COMMENTS**
19. **GENERAL MANAGER'S REPORT**
20. **DIRECTORS' COMMENTS**
21. **CLOSED SESSION**
  - A. **CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION** pursuant to Government Code Section 54956.9(d) (1).  
One Case: Case No. PSC 1600676  
(Mission Springs Water District vs. Desert Water Agency & Coachella Valley Water District)
22. **REPORT ON ACTION TAKEN DURING CLOSED SESSION**

## 23. ADJOURN

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*If you need special assistance to participate in this meeting, please contact the Executive Assistant at 760.329.5169 ext 137 at least 48 working hours prior to the meeting.*

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**ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 2<sup>ND</sup> ST., DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT [WWW.MSWD.ORG/BOARD](http://WWW.MSWD.ORG/BOARD). NOTE: THE PROCEEDINGS MAY BE AUDIO RECORDED.**

### CERTIFICATION OF POSTING

I certify that on or before January 8, 2018, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2)

  
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Arden Wallum  
Secretary of the Board of Directors