



Board of Directors Regular Meeting Agenda
Thursday, June 11, 2020 – 3 p.m. – Study Session
Monday, June 15, 2020 – 3 p.m. – Regular Meeting

NOTICE IS HEREBY GIVEN MISSION SPRINGS WATER DISTRICT BOARD MEETINGS WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20 IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), THE PUBLIC MAY ATTEND AND PARTICIPATE TELEPHONICALLY AS THERE WILL BE NO PUBLIC LOCATION FOR ATTENDING IN PERSON. THE AUDIO/VIDEO RECORDING OF THESE MEETINGS MAY BE POSTED TO THE MSWD WEBPAGE FOLLOWING THE MEETING.

THE PUBLIC MAY SUBMIT ANY COMMENTS ADDRESSING ITEMS BELOW BY EMAILING DPETEE@MSWD.ORG PRIOR TO THE START OF THE MEETING AT 3:00 PM.

CALL IN NUMBER FOR BOARD MEMBERS AND PUBLIC (AUDIO ONLY):

**1(623) 404-9000
Meeting ID: 659 010 3494**

PUBLIC WISHING TO CONNECT TO THIS MEETING VIA VIDEO MAY CONTACT DORI PETEE AT DPETEE@MSWD.ORG OR (760) 660-4403 FOR INSTRUCTIONS ON HOW TO CONNECT

ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. EMPLOYEE RECOGNITION (ACHIEVEMENTS/CERTIFICATIONS)**
- 5. PUBLIC INPUT**
This is the opportunity for members of the public to address the Board on matters within the Board's jurisdiction. Please limit comments to three (3) minutes or less. State law prohibits the Board from discussing or taking action on any item not listed on the agenda.
- 6. COVID-19 UPDATE**
 - Status Report Regarding the Proclamation of a Local Emergency related to the Coronavirus and COVID-19.
- 7. PUBLIC HEARING (Monday, 6/15/20)**
RESOLUTION 2020-10 – TO ESTABLISH WATER STANDBY ASSESSMENTS
 - It is recommended to adopt Resolution No. 2020-10 making determination to fix, levy and collect water service standby assessments for fiscal year 2019-2020.

8. **PUBLIC HEARING (Monday, 6/15/20)**
RESOLUTION 2020-11 – TO ESTABLISH SEWER STANDBY ASSESSMENTS
➤ It is recommended to adopt Resolution No. 2020-11 making determination to fix, levy and collect sewer service standby assessments for fiscal year 2019-2020.
9. **RESOLUTION 2020-12 – ADDITION OF DELINQUENT ACCOUNTS TO COUNTY TAX ROLLS**
➤ It is recommended to adopt Resolution No. 2020-12 requesting Addition of Delinquent Water and Sewer Charges and Other Fees of \$5.00 or more to the 2020-2021 Riverside County Tax Rolls.
10. **FISCAL YEAR 2020/2021 BUDGET**
A. It is recommended to adopt Resolution No. 2020-13, adopting the Operating and Capital Budgets FY 2020-2021.
B. It is recommended to adopt Resolution No. 2020-14, adopting its Appropriations Limit for FYE June 30, 2021.
C. It is recommended to adopt Resolution No. 2020-15, adopting its Employee Classification Plan effective July 1, 2020.
11. **RESOLUTION 2020-16 – NOTICE OF GENERAL DISTRICT ELECTION, NOVEMBER 3, 2020 AND ESTABLISHMENT OF DEPOSIT FOR OPTIONAL CANDIDATE'S STATEMENT**
➤ It is recommended to adopt Resolution No. 2020-16 the Notice to the Registrar of Voters and authorize the District Secretary to notify the County Registrar of Voters that candidates will be responsible for costs associated with the Candidate's Statement.
12. **PROFESSIONAL SERVICES CONTRACT AGREEMENT FOR SANDERSON LANDSCAPE SOLUTIONS**
➤ It is recommended to authorize the General Manager to approve the contract agreement with Sanderson Landscape Solutions for irrigation maintenance and landscaping services for District facilities, for a not to exceed amount of \$74,500.00, plus a 10% contingency (total \$82,000.00), for a period of one year.
13. **PROFESSIONAL SERVICES CONTRACT AGREEMENT FOR SOUTHERN CALIFORNIA FLEET SERVICES INC.**
➤ It is recommended to authorize the General Manager to approve the contract agreement with Southern California Fleet Services Inc. to perform maintenance and repairs for all District vehicles and equipment, for a not to exceed amount of \$100,000 for a period of one year.
14. **CONTRACT AGREEMENT WITH TRYCO GENERAL ENGINEERING FOR 8TH STREET SEWER LINE REPAIRS**
➤ It is recommended to authorize the General Manager to approve the contract agreement with Tryco General Engineering for the 8th Street Sewer Line Repairs, for a not to exceed amount of \$84,890.00, plus a 10% contingency (total \$93,379.00) and authorize the General Manager to do all things necessary to complete the project.

15. CALIFORNIA SPECIAL DISTRICT ASSOCIATION BOARD OF DIRECTORS, SEAT C TERM 2021-2023 SOUTHERN NETWORK

- It is recommended that the Board review, consider and select one (1) of the four (4) candidates nominated for Seat C – Southern Network and direct the General Manager to vote for the candidate of choice.

16. MISSION SPRINGS WATER DISTRICT WEST VALLEY WATER RECLAMATION FACILITY

- Update and discussion.

17. CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item handled separately, it will be removed from the Consent Agenda for separate action.

- It is recommended the Board approve the following Consent Agenda item(s):

A. APPROVAL OF MINUTES

- It is recommended to approve the minutes as follows:
 - Study Session – May 14, 2020
 - Regular Board Meeting – May 18, 2020
 - Special Board Workshop – May 27, 2020

B. REGISTER OF DEMANDS

- The Register of Demands totaling \$3,034,648.42

(END OF CONSENT AGENDA)

18. FINANCIAL REPORT

19. PUBLIC AFFAIRS REPORT

20. MONTHLY REPORTS

21. UPCOMING EVENTS & DIRECTORS' REPORTS

22. CORRESPONDENCE

23. DISTRICT COUNSEL COMMENTS

24. GENERAL MANAGER'S REPORT

25. DIRECTORS' COMMENTS

26. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL REGARDING POTENTIAL INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4) (one potential case)**

27. REPORT ON ACTION TAKEN DURING CLOSED SESSION

28. ADJOURN

If you need special assistance to participate in this meeting, please contact the Executive Assistant at 760.329.5169 ext. 137 at least 48 working hours prior to the meeting.

ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY MISSION SPRINGS WATER DISTRICT TO ALL OR A MAJORITY OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THAT MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 66575 2ND ST., DESERT HOT SPRINGS, CALIFORNIA DURING NORMAL BUSINESS HOURS AND MAY ALSO BE AVAILABLE ON THE DISTRICT'S WEBSITE AT WWW.MSWD.ORG/BOARD. NOTE: THE PROCEEDINGS MAY BE AUDIO RECORDED.

CERTIFICATION OF POSTING

I certify that on or before June 8, 2020, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Mission Springs Water District at least 72 hours in advance of the meeting (Government Code Section 54954.2)



Arden Wallum
Secretary of the Board of Directors