

**Mission Springs Water District Board of Directors
Regular Meeting Minutes
Thursday, September 13, 2018 – 3 p.m. – Study Session**

CALL TO ORDER 3:00 P.M.

ROLL CALL AND ACTION ON EXCUSED ABSENCES

Directors Present: Sewell, Bowman, Wright, Martin
Directors Absent: Duncan
Staff Present: Wallum, Friend, Alzammar, Lucas, McCue, Soulliere
Legal Counsel: Pinkney

President Duncan is absent due to food poisoning.

PLEDGE OF ALLEGIANCE

EMPLOYEE RECOGNITION (ACHIEVEMENTS/CERTIFICATIONS)

Director Martin mentioned Shane Weinecke, Rick Lyneis and Joe Hernandez should be here on Monday, 9/17/18 to be recognized. Martin recognized Field Operations Manager Bassam Alzammar.

Mr. Friend mentioned he is proud to have Bassam on board and he started on 9/10/2018. Mr. Friend noted he has over 20 years of water industry experiences. Wallum noted there is a different hiring process and he is excited to have Bassam on board.

Mr. Bassam noted he is happy to be here and he was a Superintendent at his previous employer.

PUBLIC INPUT

No public input.

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2019 COMMITTEE AND EXPERT TEAM PARTICIPATION

It is recommended that the Board consider the nomination of a candidate to serve on one or more of CSDA's standing committees.

Mr. Wallum noted this is regarding a call for candidates.

Director Bowman noted this occurs every year and he would like to be considered for the professional development committee.

Director Martin noted on Monday we will nominate and if other board members are interested to let it be known.

AGREEMENT FOR EQUIPMENT RENTAL FOR WELL 28 TREATMENT 2018-2019

It is recommended to authorize the General Manager to renew the agreement with Water Remediation Technology (WRT) for Well 28 uranium treatment for a not to exceed amount of \$150,000 for a period of one year.

Mr. Wallum noted he and Mr. Friend have been discussing this and he will explain why they are moving forward with the decision to rent this equipment. The ultimate plan is to get rid of this well.

Director Wright asked where Well 28 was located and Mr. Friend noted it is off of Mission Lakes Blvd and East of Indian Avenue.

Mr. Friend noted he was asked to determine if it is worth purchasing vs. renting. The rental cost is just over \$81,000.00 a year. There is roughly 3.9 million gallons of water through it a year, which is roughly 75,000 gallons roughly a week. The contractor will do repair work and any mechanical repairs. The total contract cost is due to operating costs, emergencies and repairs. A brand-new unit costs \$689,000.00 and additional fees due to other repairs and maintenance costs. The projection for over the next five years will be approximately \$800,000.00. Staff is looking into building Well 42.

Director Bowman asked Mr. Friend what if we didn't have the well. Friend noted we only have one primary source well from the 1400 zone and we would be in trouble. Bowman noted it is important to get Well 42 up and running.

RESOLUTION 2018-16 ADOPTING ADDENDUM NO. 1 TO THE INITIAL STUDY FOR THE HORTON WASTEWATER TREATMENT PLANT EXPANSION NO. 5 PROJECT (SCH#2009071055)

It is recommended to adopt Resolution No. 2018-16 adopting Addendum No.1 to the Initial Study for the Horton Wastewater Treatment Plant Expansion No. 5 Project and authorize the General Manager to file the Notice of Determination (NOD).

Mr. Friend noted this was originally done for the original design of the expansion pond at the Horton plant. The pond expansion was approved in the 2019 capital budget and part of that was to take this addendum and modify the documents for this project. This must be modified because the original design called for two ponds in a footprint and for operation and flexibility it makes sense to turn it into three ponds.

MUTUAL ASSISTANCE AGREEMENT FOR CALIFORNIA WATER/WASTEWATER AGENCY RESPONSE NETWORK (CALWARN)

It is recommended to authorize the General Manager to execute a mutual assistance agreement with California Water/Wastewater Agency Response Network (CaWARN).

Mr. Wallum noted this is a very good program.

Mr. Friend noted we are working with a consultant for the emergency response plan. The consultant has recommended that we join CaWARN in case there is a catastrophe. This agreement must be in place for FEMA to reimburse any costs.

SOCIAL MEDIA MANAGEMENT SERVICES AGREEMENT – DESERT SUN MEDIA GROUP

It is recommended to authorize the General Manager to enter into an agreement with The Desert Sun Media group for 12 months social media management services.

Mr. Soulliere noted this contract consists of social media and advertising for the year. He noted some of the highlights are multiple elements of outreach and electronic media. John Sanchez is here from the Desert Sun media group and will provide a presentation. Mr. Soulliere noted some of the KPIs and the engagement level is great. Mr. Sanchez explained the positives during his presentation for advertising and what it can do for the District.

SOLAR PLANT

Update and discussion.

Mr. Friend noted there is a dedication ceremony and Mr. Soulliere are working with the Operations staff to get the area cleaned up. Mr. Friend noted his staff has been working with SCE to come to the area and check it out.

MISSION SPRINGS WATER DISTRICT WEST VALLEY WATER RECLAMATION FACILITY

Update and discussion.

Mr. Friend noted there is a value engineering process going thru AECOM. They gave us eight different alternatives to look at. Staff is reviewing that with the goal to return comment due on 9/19/18. Mr. Friend noted as plans continue to develop he will bring them forward.

I-10 INDIAN SEWER COLLECTION SYSTEM FINANCING DISTRICT

Update and discussion.

Mr. Soulliere noted he is providing a presentation because he would like to discuss the results of the survey. He noted we have been having meetings and communication since 2012. Our goal is to obtain feedback from at least 75% of the acreage represented. We also need to determine if at least 50% of the acreage represented are ready to support a financing district. If so, we would bring this forward to the Board to issue a resolution intention to form a district and move forward.

CONSENT AGENDA

Consent agenda items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a member would like an item handled separately, it will be removed from the Consent Agenda for separate action.

It is recommended the Board approve the following Consent Agenda item(s):

Mr. Friend noted under the subdivision map act they would require a developer agreement. The bill of sale is the executed document that deeds the facility to us. Mr. Friend noted a few of these are previous ones and the current ones are being added now. Mr. Wallum noted there will be more bill of sales and as they are prepared and executed they will come forward.

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

Regular Meeting – August 20, 2018

Special Meeting Workshop – August 27, 2018

REGISTER OF DEMANDS

The Register of Demands totaling \$1,625,200.93

MAKE THE CONNECTION FINANCIAL ASSISTANCE PROGRAM APPROVAL

The following has submitted an application for a non-transferable lien agreement to connect to the sewer system:

13100 Calle Amapola - \$2,070.00

BILL OF SALE FOR DHS PROPERTIES INVESTMENTS LLC

Authorize the General Manager to execute the Bill of Sale for the Water and Sewer Infrastructure for the DHS Properties Investments LLC project located on Two Bunch Palms Trail east of Little Morongo Road, Desert Hot Springs as contributed assets.

BILL OF SALE FOR SOUTHERN CALIFORNIA CULTIVATION PARTNERS LLC

Authorize the General Manager to execute the Bill of Sale for the Water and Sewer Infrastructure for the Southern California Cultivation Partners, LLC project located on Little Morongo Road at 13310 Little Morongo Road, Desert Hot Springs as contributed assets.

BILL OF SALE FOR BUNCH PALMS TRAIL LLC

Authorize the General Manager to execute the Bill of Sale for the Water and Sewer Infrastructure for the Bunch Palms Trail LLC project located on Two Bunch Palms Trail at 65401 Two Bunch Palms Trail, Desert Hot Springs as contributed assets.

BILL OF SALE FOR VET'S LEAF

Authorize the General Manager to execute the Bill of Sale for water infrastructure for the Vet's Leaf project located on the southwest corner of San Jacinto Lane and Cabot Road at 65311 San Jacinto Lane, Desert Hot Springs as contributed assets.

BILL OF SALE FOR CANNDESCENT CULTIVATION FACILITY

Authorize the General Manager to execute the Bill of Sale for water infrastructure for the CannDESCENT Cultivation Facility project located on Two Bunch Palms Trail at 65321 Two Bunch Palms Trail, Desert Hot Springs as contributed assets.

BILL OF SALE FOR COACHELLA VALLEY PATIENT'S COLLECTIVE

Authorize the General Manager to execute the Bill of Sale for water infrastructure for the Coachella Valley Patient's Collective project located on Two Bunch Palms Trail at 65000 Two Bunch Palms Trail, Desert Hot Springs as contributed assets.

BILL OF SALE FOR QUICK QUACK CAR WASH

Authorize the General Manager to execute the Bill of Sale for water infrastructure for the Quick Quack Car Wash project located on Palm Drive at 13721 Palm Drive, Desert Hot Springs as contributed assets.

(END OF CONSENT AGENDA)

MONTHLY REPORTS

No input

UPCOMING EVENTS & DIRECTORS' REPORTS

No input

CORRESPONDENCE

No input

DISTRICT COUNSEL COMMENTS

Mr. Pinkney said there will be a brief closed session.

GENERAL MANAGER'S REPORT

Mr. Wallum noted we are changing banks for certain reasons.

Mr. Wallum noted Mr. Soulliere, Mr. Friend and Mr. McCue have been working hard to decide how they are going to move forward with AD-18 and they have a plan. Working on scheduling a workshop regarding this.

Mr. Soulliere spoke briefly about our Resource Action Plan where we continue to educate our youth on the long term and stewardship of our water supply. He noted this is part of our ongoing groundwater management activities. 450 students and seven instructors were impacted by the project. He also acknowledged our projected annual water savings was over 4.6 m/g. The annual savings per home for the students who installed the water saving supplies is over 10,000 gal/yr. Mr. Soulliere noted we have been doing this for 8-9 years.

Mr. Wallum stated that delinquencies are down due to placing the sewer fees on the tax roll.

Mr. Wallum informed the Board we are enhancing internet security. IT has observed some attempts to breach our server security and have implemented some important updates and changes.

Mr. Wallum mentioned the law regarding lead testing in schools, that what was one voluntary is now mandatory. Mr. Friend reiterated that if the schools requested the lead testing they would do so, however, the lead sampling from CA schools K-12 schools is required now and not requested anymore.

Mr. Friend also mentioned the rod iron security fencing at the Administration and Annex buildings has been fast-tracked.

DIRECTORS' COMMENTS

Director Sewell noted he is sorry he missed the blood drive for Codi Pelton. Director Bowman noted according to the data we came together and exceeded our goal for units donated.

Director Bowman thanked Vice President Martin and Director Wright for coming to his meeting.

Director Wright noted the customer with the high-water complaint would like to be added to the pilot program list. Director Martin noted the blood drive event was great and the interaction with the public was great.

RECESS: 4:24 P.M.

ADJOURN TO CLOSED SESSION: 4:30 P.M.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING
LITIGATION pursuant to Government Code Section 54956.9(d)(1).

One Case: Case No. PSC 1600676

(Mission Springs Water District vs. Desert Water Agency)

REPORT ON ACTION TAKEN DURING CLOSED SESSION

No reportable action taken

ADJOURN: 5:47 P.M.

Respectfully submitted,



Arden Wallum, District Secretary

**Mission Spring Water District Board of Directors
Regular Meeting Minutes
Monday, September 17, 2018 – 3 p.m. – Regular Meeting**

CALL TO ORDER: 3:00 P.M.

ROLL CALL

Directors Present: Sewell, Bowman, Wright, Martin, Duncan

Directors Absent:

Staff Present: Wallum, Friend, Alzammar, Petee, McCue, Soulliere, Scott, Boyer,
Wienecke, Lyneis, Nutter, Alzammar

Legal Counsel: Pinkney

PLEDGE OF ALLEGIANCE

Led by President Duncan, Led in prayer by Director Bowman

EMPLOYEE RECOGNITION (ACHIEVEMENTS/CERTIFICATIONS)

President Duncan recognized the following employees for their dedication and service to the District; Joe Hernandez, Field Service Representative II - 11 Years; Rick Lyneis, Lead Field Operations Technician - 2 Years and Shane Wienecke, Wastewater Treatment Operator II - 12 Years. The employees' supervisors spoke about the employees being recognized today, as did General Manager, Arden Wallum.

Mr. Friend introduced the new Field Operations Manager, Bassam Alzammar to the Board President.

PUBLIC INPUT

No public input

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2019 COMMITTEE AND EXPERT TEAM PARTICIPATION

The Board considered the nomination of a candidate to serve on one or more of CSDA's standing committees.

Jeff Bowman expressed interest in continuing his service on the Professional Development Committee.

AGREEMENT FOR EQUIPMENT RENTAL FOR WELL 28 TREATMENT 2018-2019

The Board authorized the General Manager to renew the agreement with Water Remediation Technology (WRT) for Well 28 uranium treatment for a not to exceed amount of \$150,000 for a period of one year.

Mr. Wallum commented we are at final design for a new well.

Motion: Bowman Second: Wright

Ayes:	Wright, Martin, Sewell, Bowman, Duncan
Noes:	
Abstain:	
Absent:	

RESOLUTION 2018-16 ADOPTING ADDENDUM NO. 1 TO THE INITIAL STUDY FOR THE HORTON WASTEWATER TREATMENT PLANT EXPANSION NO. 5 PROJECT (SCH#2009071055)

The Board adopted Resolution No. 2018-16 adopting Addendum No.1 to the Initial Study for the Horton Wastewater Treatment Plant Expansion No. 5 Project and authorize the General Manager to file the Notice of Determination (NOD).

Mr. Friend recapped his presentation from Thursday.

Motion: Wright Second: Sewell

Ayes:	Wright, Martin, Sewell, Bowman, Duncan
Noes:	
Abstain:	
Absent:	

MUTUAL ASSISTANCE AGREEMENT FOR CALIFORNIA WATER/WASTEWATER AGENCY RESPONSE NETWORK (CALWARN)

The Board authorized the General Manager to execute a mutual assistance agreement with California Water/Wastewater Agency Response Network (Cal WARN).

Agreement allows for FEMA reimbursement in the event of a catastrophe.

Motion: Wright Second: Bowman

Ayes:	Wright, Martin, Sewell, Bowman, Duncan
Noes:	
Abstain:	
Absent:	

SOCIAL MEDIA MANAGEMENT SERVICES AGREEMENT – DESERT SUN MEDIA GROUP

The Board authorized the General Manager to enter into an agreement with The Desert Sun Media group for 12 months social media management services.

Desert Sun Media Group is following up on all Board comments from Thursday.

Motion: Bowman Second: Sewell

Ayes:	Wright, Martin, Sewell, Bowman, Duncan
Noes:	
Abstain:	
Absent:	

SOLAR PLANT

Mr. Friend mentioned trying to expedite the actual connection before the dedication ceremony. Either way the dedication will be Oct. 10, 2018 @ 9:30 a.m.

MISSION SPRINGS WATER DISTRICT WEST VALLEY WATER RECLAMATION FACILITY

Mr. Friend updated President Duncan as he was absent from the Study Session on Thursday.

I-10 INDIAN SEWER COLLECTION SYSTEM FINANCING DISTRICT

Mr. Soulliere updated President Duncan.

CONSENT AGENDA

The Board approved the following Consent Agenda item(s):

Motion: Wright Second: Martin

Ayes:	Wright, Martin, Sewell, Bowman, Duncan
Noes:	
Abstain:	
Absent:	

APPROVAL OF MINUTES

It is recommended to approve the minutes as follows:

- Regular Meeting – August 20, 2018
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(END OF CONSENT AGENDA)

MONTHLY REPORTS

No input

UPCOMING EVENTS & DIRECTORS' REPORTS

President Duncan reported he attended the following events; 8/22-8/24 Urban Water Institute Conference, 8/28 CVWD Board Meeting, 9/4 DWA Board Meeting, 9/11 CVWD Board Meeting.

Vice -President Martin reported he attended the following events; 8/21 DHS City Council Meeting, 8/22-8/24 Urban Water Institute Conference, 9/4 DHS City Council, 9/6 PS State of the City, 9/6 DVBA Legislative Meeting, 9/11 Cabot's Board Meeting, 9/15 Liberty Dinner.

Director Wright reported she attended the following events; 9/5 GCVCC Quarterly Legislative Breakfast, 9/6 PS State of the City.

Director Bowman reported he attended the following events; 8/22-8/24 Urban Water Institute Conference, 9/5 Hoteliers Meeting.

Director Sewell reported he attended the following events; 8/21 GCVCC Mixer, 8/22-8/24 Urban Water Institute Conference, 9/5 GCVCC Quarterly Legislative Breakfast.

CORRESPONDENCE

No Correspondence

DISTRICT COUNSEL COMMENTS

Announced closed session, litigation will be discussed. Gave an update on the hearing on Friday, details will be given in closed session.

GENERAL MANAGER'S REPORT

Mr. Wallum commented on the strategic plan and announced we are planning a study session to discuss the one-year update.

DIRECTORS' COMMENTS

Director Wright rsvp'd for a networking event and complemented Mr. Pinkney on his presentation to Vista Montana HOA. Commented on the hot water well discussed at the Study Session and asked if the District could sell "hot water". There was a brief discussion with legal.

Director Bowman announce the birth of his granddaughter on 9/11. Discussed social media postings on Facebook. Mr. Pinkney advised staff not get involved in any type of election related issues.

RECESS: 3:51 P.M.

ADJOURN TO CLOSED SESSION: 4:00 P.M.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING
LITIGATION pursuant to Government Code Section 54956.9(d)(1).
One Case: Case No. PSC 1600676
(Mission Springs Water District vs. Desert Water Agency)

REPORT ON ACTION TAKEN DURING CLOSED SESSION

No reportable action taken

ADJOURN: 5:00 P.M.

Respectfully submitted,



Arden Wallum, District Secretary